



# **FORWARD PLAN**

**3 October 2022 - 5 February 2023**

**Produced By:**

**Democratic Services  
City of York Council  
West Offices  
York  
YO1 9GA  
Tel No. 01904 551031**

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# EXECUTIVE FORWARD PLAN

## What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at [www.york.gov.uk](http://www.york.gov.uk)

## What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

## What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
  - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
  - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

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## **What information does the Forward Plan contain?**

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

## **If I have a query about an entry on the Forward Plan, who do I contact ?**

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

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## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Culture, Leisure and Communities

Decision Session - Executive Member for Culture, Leisure and Communities

Decision Session - Executive Member for Culture, Leisure and Communities

Executive Member for Culture, Leisure and Communities

**Meeting Date:** 04/10/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York Learning Strategic Plan 2022-23

**Description:** Purpose of Report: To outline the strategic direction and plan for 2022-23.  
Yearly plan to set performance targets and strategic aims for the coming academic year which are then updated and presented to Children, Education and Communities Policy and Scrutiny Committee June/July time.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Culture, Leisure and Communities

**Lead Director:** Director of Customer & Communities

**Contact Details:** Angela Padfield, Head of Adult Learning Service - York Learning,  
Paul Cliff

angela.padfield@york.gov.uk, paul.cliff@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

21/11/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Environment and Climate Change

**Meeting Date:** 05/10/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Waste Services - Update report

**Description:** Purpose of Report: To update the Executive Member on an extended range of recyclable materials that the council will be permitted to accept at the kerbside, to receive an update on the waste service and a proposed trial of an early evening collection of commercial materials (bagged waste).

The Executive Member will be asked to consider the information presented in the report and note the contents of the report. The Executive Member will also be asked to endorse the proposed expanded range of materials and approve the trial of an evening commercial collection.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Environment and Climate Change

**Lead Director:**

Corporate Director of Place

**Contact Details:**

Ben Grabham, Head of Environment

ben.grabham@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Not Applicable.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

21/11/22

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 06/10/22

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Update on Community Asset Transfer Affecting Community and Parks Assets

**Description:** Purpose of Report: This report presents the responses received, following publication of the Notices, under Section 123 of the Local Government Act 1972 for the disposal of council assets which are located within open spaces. Responses have been received in respect of properties at; 159 Mount Vale; 103 Heslington Road; Land at Mayfields South; Rowntree Park Tennis Pavilion & Land at Chapmans Pond.

The report makes recommendations in reply to those representations made and seeks a decision from the Executive on those recommendations.

The Executive will be asked to note the comments received, and continue with the disposal of the assets.

Decision due date for Executive changed from 15/09/22 to 21/09/2022. Reason: City of York Council has now postponed all public meetings scheduled to take place during the national period of mourning for the demise of Her Majesty The Queen.

Decision due date for Executive will be changed from 21/09/2022. Arrangements will be made for a meeting to be rescheduled as soon as possible. Reason: Due to full statutory requirements not having been met for public notice of the meeting.

Decision due date for Executive changed from 21/09/2022 to 06/10/2022. Reason: The meeting was postponed due to full statutory requirements not having been met for public notice of the meeting.

**Wards Affected:** Dringhouses and Woodthorpe Ward; Fishergate Ward; Micklegate Ward

**Report Writer:** Dave Meigh **Deadline for Report:** 26/09/22

**Lead Member:** Executive Member for Culture, Leisure and Communities, Executive Member for Finance and Performance

**Lead Director:** Corporate Director of Place

**Contact Details:** Tim Bradley, Nick Collins, Head of Property, Dave Meigh

tim.bradley@york.gov.uk, nicholas.collins@york.ov.uk,  
dave.meigh@york.gov.uk

**Implications**



**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:**

**Process:** None, the paper is a result of consultation carried out through the statutory Press notices

**Consultees:**

**Background Documents:** Update on Community Asset Transfer Affecting  
Community and Parks Assets

**Call-In**

If this item is called-in, it will be considered by the 21/11/22  
Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 06/10/22

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Enhanced Partnership for Bus Services

**Description:** Purpose of the Report: To request approval for the York Enhanced Partnership Plan and Scheme, a binding statutory partnership agreement between the council and bus operators which will:

- replace the existing voluntary York Quality Bus Partnership;
- act as the delivery scheme for the council's Bus Service Improvement Plan; and
- comply with the DfT requirement for BSIP recipients to have an Enhanced Partnership in place.

The report will also update Members on the latest position with regard Bus Service Improvement Plan funding award.

The practical impact of the cessation of national Covid bus recovery funds with effect from 2<sup>nd</sup> October, inflation and driver shortages on York Bus services and proposals for the reopening of Poppleton bar Park and Ride.

Provide options for Members to consider short term existing budget allocation options to respond to the above.

The Executive will be asked to: Approve the final text of the York Enhanced Partnership Plan and Scheme, enabling it to take legal effect from 19<sup>th</sup> September, thereby complying with requirements for BSIP funding release.

To consider the current BSIP Funding position, practical challenges of the bus industry and short term existing budget allocations to facilitate the anticipated benefits of the overall BSIP funding and the York Enhanced Partnership Plan and Scheme.

As part of Bus service improvement plan agree the re opening of Poppleton Bar Park and Ride.

Decision due date for Executive changed from 15/09/2022 to 21/09/2022. Reason: City of York Council has now postponed all public meetings scheduled to take place during the national period of mourning for the demise of Her Majesty The Queen.

Decision due date for Executive will be changed from 21/09/2022.

Arrangements will be made for a meeting to be rescheduled as soon as possible. Reason: Due to full statutory requirements not having been met for public notice of the meeting.

Decision due date for Executive changed from 21/09/2022 to 06/10/2022. Reason: The meeting was postponed due to full statutory requirements not having been met for public notice of the meeting.

**Wards Affected:**

All Wards

**Report Writer:**

Sam Fryers

**Deadline for Report:**

26/09/22

**Lead Member:**

Executive Member for Transport

**Lead Director:**

Corporate Director of Place

**Contact Details:**

Sam Fryers

## Implications

**Level of Risk:**

**Reason Key:**

A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

## Making Representations:

**Process:**

Consultation Process: The statutory 'bus operator objection' period runs from 8th July until 5th August, following which a 28-day statutory consultation period will take place, with stakeholders and the public invited to provide their views on the

planned scheme. It is a legal requirement that the operator objection period must be completed ahead of commencing the statutory stakeholder consultation period.

Consultees: Bus operators, neighbouring local transport authorities, York residents, passenger representation and user groups, disability groups, the Traffic Commissioner for the Northeast of England, the Competition and Markets Authority.

**Consultees:**

**Background Documents:** Enhanced Partnership for Bus Services

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 21/11/22

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 06/10/22

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Agree the Devolution Deal and commence consultation

**Description:** Purpose of Report: The report will provide an update on the process of devolution negotiations for York and North Yorkshire and outline the relevant next steps to progress the process to consultation.

Executive will be asked to approve:

- The proposed Devolution Deal;
- A draft Governance Review;
- The publishing of the Scheme for consultation; and
- The outline programme arrangements.

The report will then be taken to Full Council for approval.

Decision due date for Executive changed from 15/09/2022 to 21/09/2022. Reason: City of York Council has now postponed all public meetings scheduled to take place during the national period of mourning for the demise of Her Majesty The Queen.

Decision due date for Executive will be changed from 21/09/2022. Arrangements will be made for a meeting to be rescheduled as soon as possible. Reason: Due to full statutory requirements not having been met for public notice of the meeting.

Decision due date for Executive changed from 21/09/2022 to 06/10/2022. Reason: The meeting was postponed due to full statutory requirements not having been met for public notice of the meeting.

**Wards Affected:** All Wards

**Report Writer:** Will Boardman **Deadline for Report:** 22/09/22

**Lead Member:** Executive Leader (incorporating Policy, Strategy and Partnerships)

**Lead Director:** Chief Operating Officer

**Contact Details:** Will Boardman, People and Neighbourhoods Strategy and Policy Group Manager

will.boardman@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

## **Making Representations:**

**Process:** The report will request that the Scheme and Governance Review are approved, to be consulted upon as part the full statutory public consultation process. If approved, this will happen in autumn 2022.

**Consultees:** The consultation will be open to all stakeholders, residents, businesses and community groups.

## **Consultees:**

**Background Documents:** Agree the Devolution Deal and commence consultation

## **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 21/11/22

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 06/10/22

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Director of Public Health Annual Report 2020-2022: York – The Pandemic Years

**Description:** Purpose of Report: It is a statutory requirement for the Director of Public Health to produce an independent annual report on the health of the city. The report will be presented to Executive members, covering 2020-22 and with the theme of 'York: The Pandemic Years'.

The Executive will be asked to consider and note the report.

Decision due date for Executive changed from 15/9/2022 to 06/10/2022. Reason: The publication of the report has been delayed.

**Wards Affected:** All Wards

**Report Writer:** Sharon Stoltz      **Deadline for Report:** 05/09/22

**Lead Member:** Executive Member for Health and Adult Social Care

**Lead Director:** Director of Public Health

**Contact Details:** Sharon Stoltz, Director of Public Health

sharon.stoltz@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:** The Executive will be recommended to note and endorse this report.

**Process:** Not applicable – Statutory report

### Consultees:

**Background Documents:** Director of Public Health Annual Report 2020-2022: York – The Pandemic Years

### Call-In

If this item is called-in, it will be considered by the      19/09/22  
Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 06/10/22

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Haxby Station – Update & Next Steps

**Description:** Purpose of Report: An update on the progress of the Haxby Station project. This to include:

- results of the public consultation undertaken earlier in 2022;
- acceptance of additional £1.1m grant from government;
- advise on the application to the Levelling Up Fund regarding enhanced sustainable transport access to the station;
- advise on the next stages, including further commissioning of Network Rail; and seeking planning consent for construction (in principle) including procurement.

Decision due date for Executive changed from 15/09/2022 to 06/10/2022. Reason: To allow for sufficient time for full financial implications to be considered.

**Wards Affected:** Haxby and Wigginton Ward

**Report Writer:** Richard Holland      **Deadline for Report:** 26/09/22

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Richard Holland

Richard.Holland@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

### Making Representations:

**Process:** Full public consultation undertaken for the Haxby Station project in April/May 2022.

### Consultees:

**Background Documents:** Haxby Station – Update & Next Steps

### Call-In

If this item is called-in, it will be considered by the      21/11/22  
Corporate and Scrutiny Management Committee on:



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Finance and Performance

**Meeting Date:** 10/10/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Application for Community Right to Bid under the Localism Act 2011

**Description:** Purpose of Report: Presents an application to renew the listing of The Blacksmiths Arms Public House, Naburn as an asset of community value.

The Executive Member will be asked to make a decision on whether the above property should be added to the list of assets of community value.

Decision due date for Executive Member for Finance and Performance changed from 12/09/2022 to 10/10/2022. Reason: City of York Council has now postponed all public meetings scheduled to take place during the national period of mourning for the demise of Her Majesty The Queen.

**Wards Affected:** Wheldrake Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Corporate Director of Place

**Contact Details:** Tim Bradley

tim.bradley@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** By correspondence.

Consultees: Property owners and occupiers.

**Consultees:**

### Background Documents:

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/10/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Finance and Performance

**Meeting Date:** 10/10/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Submission of funding bids to Levelling Up Fund in accordance with delegations from Executive Committee at item 5, 16.6.22

**Description:** Purpose of Report: To formally record the decision to submit Levelling Up Funding bids in accordance with Executive resolutions.

The Executive Member will be asked to formally record their support for the submission of the funding bids, and receive any update reports on the progress of determination of the bids by government.

Decision due date for Executive Member for Finance and Performance changed from 12/09/2022 to 10/10/2022. Reason: City of York Council has now postponed all public meetings scheduled to take place during the national period of mourning for the demise of Her Majesty The Queen.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Finance and Performance

**Lead Director:**

Corporate Director of Place

**Contact Details:**

Ben Murphy, Senior Major Development Project & Initiative Officer, Katie Peeke-Vout, Regeneration Project Manager

ben.murphy@york.gov.uk, katie.peeke-vout@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:**

Extensive community and stakeholder engagement undertaken as part of the project development activity underpinning the bid for funding.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/10/22



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Finance and Performance

**Meeting Date:** 10/10/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York Shared Prosperity Fund

**Description:** Purpose of report: To update the Executive Member on the Investment Plan that has been submitted for York's allocation of the UK Shared Prosperity Fund, and to outline the process that will be followed for allocating funds.

The Executive Member will be asked to:-  
Note the Investment Plan that was submitted  
Consider the proposed year 1 distribution of funds  
Consider the proposed application process for years 2 and 3

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Finance and Performance

**Lead Director:**

Corporate Director of Place

**Contact Details:**

Simon Brereton, Head of Economic Growth

simon.brereton@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:**

Consultation has taken place through York UKSPF Partnership Board. Consultees public, private and third sector partners.

**Consultees:**

### Background Documents:

#### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/10/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Finance and Performance

**Meeting Date:** 10/10/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Annual report on financial inclusion and welfare benefits activities (2021/22)

**Description:** Purpose of Report: This paper will update the Executive Member on:

- Financial inclusion (FI) activity during 2021/22 including delivery of FI grant schemes
- An update on benefits statistics and performance as administered by the council including the York Financial Assistance Scheme
- Any ongoing impact of the covid-19 pandemic and cost of living importantly the support available for residents in dealing with these challenges.

Decision due date for Executive Member for Finance and Performance changed from 12/09/2022 to 10/10/2022. Reason: City of York Council has now postponed all public meetings scheduled to take place during the national period of mourning for the demise of Her Majesty The Queen.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Finance and Performance

**Lead Director:**

Director of Customer & Communities

**Contact Details:**

David Walker, John Madden, Benefits Assessments Manager, Resources - Financial Services Group

david.walker@york.gov.uk, john.madden@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

Includes the work of Financial Inclusion Steering Group

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/10/22



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Children, Young People and Education

**Meeting Date:** 11/10/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Childcare Sufficiency Review

**Description:** Purpose of Report: This report provides an update on a review of childcare sufficiency across the city to understand the impact of low funding and recruitment and retention challenges on the early years sector.

The Executive Member will be asked to note the content of the report and to raise the issue of low funding and recruitment and retention with the Secretary of State for Education.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Children, Young People and Education

**Lead Director:**

Corporate Director of Children's and Education

**Contact Details:**

Barbara Mands, Acting Deputy Head of Service & Policy & Planning Manager

barbara.mands@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

21/11/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 18/10/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Contract with Enterprise Car Club

**Description:** Purpose of Report: This report outlines the option of participating in a new West Yorkshire Combined Authority 2-year contract (with an option to extend) with Enterprise Car Club. It would be the basis for CYC to use the car club internally and support its operation and growth in York.

The Executive Member will be asked to: A) That the Executive Member endorses the approach, giving approval to the council entering the 2-year contract and B) that a review of the council's role with car clubs takes place during that period.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Duncan McIntyre, iTravel York Programme Manager

duncan.mcintyre@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** All relevant officers and members will be consulted.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

21/11/22



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 18/10/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Consideration of Objections for the extension R63 ResPark to include properties No. 298-314 Fulford Road

**Description:** Purpose of Report: The Report will consider the objections raised to the extension of the R63 Residents Parking proposal to include properties No. 298-314 Fulford Road and offer an Officer Recommendation for the outcome.

The Executive Member will be asked to consider the objection and decide on if the proposed extension of the Residents priority Parking area should be extended to include properties No. 298-313 Fulford Road.

**Wards Affected:** Fishergate Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Darren Hobson, Principal Engineer Traffic Manager

darren.hobson@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** Advertisement on affected streets and in a local newspaper and all residents of Broadway West and Westfield Drive, as well as Ward Councillors were asked to comment on the Consultation.

**Consultees:**

### Background Documents:

#### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

21/11/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 18/10/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Consideration of the Consultation of the Parking restrictions in Chantry Lane, Bishopthorpe

**Description:** Purpose of Report: The report will consider the objections raised to the proposed 'No Waiting at any Time' Restrictions proposed for Chantry Lane, Bishopthorpe to help protect the recently installed flood defence barriers and offer an Officer Recommendation for the outcome.

The Executive Member will be asked to consider the objection and decide on if the proposed 'No Waiting at any time' restrictions for Chantry Lane, Bishopthorpe should be implemented or not.

**Wards Affected:** Bishopthorpe Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Darren Hobson, Principal Engineer Traffic Manager

darren.hobson@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** As per the statutory consultation process.

**Consultees:**

### Background Documents:

#### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

21/11/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 18/10/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Directorate of Place 2022/23 Transport Capital Programme – Monitor 1 Report

**Description:** Purpose of Report: To set out progress to date on schemes in the 2022/23 Transport Capital Programme, and propose adjustments to scheme allocations to align with the latest cost estimates and delivery projections.

The Executive Member will be asked to approve the amendments to the 2022/23 Directorate of Place Transport Capital Programme.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Dave Atkinson, Head of Highways and Transport

dave.atkinson@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Not Applicable.

**Process:** Relevant officers.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

21/11/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 18/10/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** EV Charging Tariff Review October 2022

**Description:** Purpose of Report: A decision is required to approve changes to the user tariff for Fast, Rapid and Ultra-Rapid charging on all City of York Council public charging infrastructure.

The Executive Member will be asked to consider the options and officer recommendations as outlined in the report.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Stuart Andrews, Transport Systems Project Manager

stuart.andrews@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Not Applicable.

**Process:** All relevant officers and members.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

21/11/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 18/10/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Application to stop up parts of the adopted highway verges off Scoreby Lane, Kexby

**Description:** Purpose of Report: The report considers an application by a local resident to stop up part of the adopted highway verges off Scoreby Lane in Kexby. The application concerns verges which are in the ownership of the resident but are currently adopted highway. The landowner has asked the Council to consider submitting an application to the Magistrates' Court for a stopping up order under Sections 116 and 117 of the Highways Act 1980.

The status of these sections of verge has been in dispute over many years. A previous application to stop up the area, leaving a 1m wide adopted highway strip, was abandoned by the Council due to objections received through the consultation process. A new application was submitted by the resident in 2022, which is considered in this report. The revised application proposes to retain a wider strip of adopted highway verges in response to concerns raised during the previous application process.

The Executive Member will be asked to consider whether officers should prepare an application to the Magistrates' Court for an order to stop up part of the highway verges off Scoreby Lane in Kexby, subject to the applicant agreeing to cover all reasonable costs in connection with serving the required notices, preparing the application, and progressing it through the court process.

**Wards Affected:** Osbaldwick and Derwent Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Helene Vergereau, Traffic and Highway Development Manager

helene.vergereau@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Not Applicable.

**Process:** Not Applicable.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

21/11/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 18/10/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Update on The Groves Low Traffic Neighbourhood

**Description:** Purpose of Report: The report will present an update on progress with the development of the design for the permanent closure points to be installed in The Groves and seek approval to progress with the installation of the permanent closure points following the decision to make the Low Traffic Neighbourhood permanent (Executive, Thursday 13 January 2022, see item 82). Decisions on minor changes which may be required based on consultation responses or as the construction progresses will be delegated to officers.

The Executive Member will be asked to note the progress with the design work and approve the proposed design for implementation, delegating small changes which may be required as a result of public consultation or construction process to officers.

**Wards Affected:** Guildhall Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Transport

**Lead Director:**

Corporate Director of Place

**Contact Details:**

Helene Vergereau, Traffic and Highway Development Manager

helene.vergereau@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:** Not Applicable.

**Process:** All relevant members, officers and stakeholders.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

21/11/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 18/10/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Removable Bollards Waiver Policy

**Description:** Purpose of Report: The report will present a proposal to implement a waiver process to enable residents to apply for removable bollards in streets where bollards are used as modal filters (i.e. Low Traffic Neighbourhoods or similar). The waiver process will be available for residents who require large vehicles to access their property (e.g. for removals or building works).

The Executive Member will be asked to approve the development and implementation of an access waiver process for residents and businesses to apply for an exemption to enable vehicles to gain access through closure points where removable bollards have been installed as modal filters. This will be available for residents who require large vehicles to access their property, for example for removals, construction/renovation and deliveries of very large items.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Transport

**Lead Director:**

Corporate Director of Place

**Contact Details:**

Helene Vergereau, Traffic and Highway Development Manager

helene.vergereau@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Not Applicable.

**Process:** Not Applicable.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

21/11/22



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Housing & Safer Neighbourhoods

**Meeting Date:** 20/10/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Update on council housing retrofit plans: Winter 2022/23 rapid energy improvements programme and Social Housing Decarbonisation Fund Wave 2

**Description:** Purpose of Report: Set out the proposed bid for Housing Revenue Account (HRH) stock energy efficiency retrofit projects for the Social Housing Decarbonisation Fund Wave 2 and for the winter 2022-23 programme of rapid intervention energy improvements or “quick wins” for HRA properties.

The Executive Member will be asked to decide the basis of the bid under Social Housing Decarbonisation Fund Wave 2 and to decide whether to undertake a programme of rapid energy improvement works utilising existing budgets.

The Council aims to give the same 28 days’ clear notice of non-key decisions as it does for key decisions, but in exceptional circumstances this may not be possible. It has not been possible to give 28 clear days’ notice of the intention to make this decision because of the deadline for submitting a grant application under the Social Housing Decarbonisation Fund.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Housing & Safer Neighbourhoods

**Lead Director:** Corporate Director of Place

**Contact Details:** Andrew Bebbington, Housing Development Co-ordinator

andrew.bebbington@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** All relevant officers and members will be consulted.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

21/11/22



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economy and Strategic Planning

**Meeting Date:** 25/10/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** City of York Council response to consultation on Selby District Council 'Pre-submission Publication Local Plan consultation'  
**Description:** Purpose of Report: To outline proposed response to the formal consultation on the Selby District Council pre-submission Publication Local Plan.

The Executive Member will be asked to agree a response to be submitted to the consultation of behalf of the Council.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Economy and Strategic Planning

**Lead Director:** Corporate Director of Place

**Contact Details:** Kirstin Clow, Interim Head of Strategic Forward Planning

kirstin.clow@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Not applicable.

**Process:** All relevant members and officers.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

21/11/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economy and Strategic Planning

**Meeting Date:** 01/11/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Food Service Plan 2022/23

**Description:** Purpose of Report:  
1. The council is required to produce an annual food service plan to satisfy the statutory requirements within the Food Law Code of Practice which is overseen by the Food Standards Agency (FSA).

2. It is recommended that the service plan is approved at a level which ensures local transparency and accountability.

This report sets out the annual food service plan as well as a review of last year's performance including the number of food safety and food standards inspections undertaken.

The Executive Member will be asked to approve the food service plan.

Reason: This will ensure that the council has a plan to fulfil its obligations under the Food Law Code of Practice.

Decision due date for Executive Member for Economy and Strategic Planning will be changed from 27/09/2022.

Arrangements will be made for a meeting to be rescheduled as soon as possible. Reason: Due to full statutory requirements not having been met for public notice of the meeting.

Decision due date for Executive Member for Economy and Strategic Planning changed from 27/09/2022 to 01/11/2022.

Reason: Due to full statutory requirements not having been met for public notice of the meeting.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Economy and Strategic Planning

**Lead Director:**

Corporate Director of Place

**Contact Details:**

Anthony Dean, Principal Environmental Protection Officer

anthony.dean@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Not Applicable.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

03/10/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economy and Strategic Planning

**Meeting Date:** 01/11/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Inclusive Growth Fund – update and final allocations

**Description:** Purpose of report: to update the Executive Member on progress of the funded projects and recommend final allocations.

The Executive Member will be asked to note the content of the report and consider final allocations of remaining funding.

Decision due date for Executive Member for Economy and Strategic Planning will be changed from 27/09/2022.

Arrangements will be made for a meeting to be rescheduled as soon as possible. Reason: Due to full statutory requirements not having been met for public notice of the meeting.

Decision due date for Executive Member for Economy and Strategic Planning changed from 27/09/2022 to 01/11/2022.

Reason: Due to full statutory requirements not having been met for public notice of the meeting.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Economy and Strategic Planning

**Lead Director:**

Corporate Director of Place

**Contact Details:**

Simon Brereton, Head of Economic Growth

simon.brereton@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Not Applicable.

**Process:** Not Applicable.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/10/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economy and Strategic Planning

**Meeting Date:** 01/11/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Quarterly Economic Update

**Description:** Purpose of Report: To update the Executive Member on key measures of the economy, emerging issues and achievements.

The Executive Member will be asked to note the content of the report.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Economy and Strategic Planning

**Lead Director:** Corporate Director of Place

**Contact Details:** Simon Brereton, Head of Economic Growth

simon.brereton@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Not Applicable.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

21/11/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Children, Young People and Education

**Meeting Date:** 08/11/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Early Talk for York

**Description:** Purpose of Report: To provide an update on Early Talk for York and the impact it is having on closing the disadvantage gap in the early years.

The Executive Member will be asked to note the outcomes of Early Talk for York and to support the full rollout of the Early Talk for York approach.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Children, Young People and Education

**Lead Director:**

Corporate Director of Children's and Education

**Contact Details:**

Maxine Squire, Assistant Director of Education

Tel: 01904 553007

maxine.squire@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

21/11/22



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Children, Young People and Education

**Meeting Date:** 08/11/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Apprenticeships Update

**Description:** Purpose of Report: To update the Executive Member on apprenticeship activity in York, including the impartial Apprenticeship Hub, the use of apprenticeships to support skills development within the council's existing workforce and the council's apprenticeship levy transfer process.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Children, Young People and Education

**Lead Director:** Corporate Director of Children's and Education

**Contact Details:** Alison Edeson

alison.edeson@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

21/11/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Finance and Performance

**Meeting Date:** 14/11/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Household Support Fund 3 Oct 22 – March 23

**Description:** Purpose of Report: To set out the council's scheme for the October 2022 to March 2023 Household Support Fund funded by Central Government.

The Executive Member is asked to approve the scheme.

Meeting to be held in consultation with the Executive Member for Housing and Safer Neighbourhoods.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Finance and Performance, Executive Member for Housing & Safer Neighbourhoods

**Lead Director:**

Director of Customer & Communities

**Contact Details:**

David Walker

david.walker@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

The core scheme is set by Central Government, the council has latitude to target the funding and discuss any potential schemes with its third sector partners.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

21/11/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 15/11/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Active Travel – Ostman Road People Street

**Description:** Purpose of Report: To present feasibility information about the proposed design options for the People Streets/Ostman Road scheme, with an aim to acquire approval to progress with Detailed Design for the recommended option before bidding for funding.

The Executive Member will be asked to approve progression for one design to Detailed Design stage.

**Wards Affected:** Acomb Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Christian Wood, CCTV Manager

christian.wood@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Not applicable.

**Process:** Not applicable.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

19/12/22

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 22/11/22

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** 10 Year Strategies

**Description:** As a Council, we are following a strategic approach to developing the city's ambitions for the decade ahead, considering the interdependencies between actions that affect the environment, society, and the economy. Particularly recognising the Council's existing commitment to achieving zero carbon by 2030, and the impact that climate change is already having locally, through ever increasing extreme weather events. The Covid pandemic has also further highlighted the importance of cohesive and urgent action that would address the longer term challenges and take advantage of the opportunities for developing skills and infrastructure needed to tackle the shift to a sustainable and inclusive economy. To this end, three strategies have been developed, covering health and wellbeing, economic growth and climate change to inform city-wide direction over the next decade.

The purpose of the report is to present the Economic Strategy, and the Climate Change Strategy for consideration by Executive as to whether to adopt these on behalf of the city.

The Health and Wellbeing Strategy is provided as an annex to note interdependencies; however the Health and Wellbeing Strategy is separately considered for approval by the Health and Wellbeing Board.

A city-wide engagement process has informed the development of the draft 10 year strategies, and resident and stakeholder feedback will be shared with the report. Relevant scrutiny committees have also contributed and reviewed the strategies.

The Executive are asked to:

- Approve the Climate Change Strategy 2022-2032 and the Economic Strategy 2022-2032
- Consider whether to adopt the Climate Change and Economic Strategy on behalf of the city, or whether to defer the decision to Full Council
- Review the resident and stakeholder feedback that informed the development of these strategies.
- Review the draft 10 year plan

Decision due date for Executive changed from 06/10/2022 to 22/11/2022. Reason: Because of the sad demise of Her Majesty Queen Elizabeth II and the subsequent postponement of Climate Emergency Policy and Scrutiny Committee and the Health and

Wellbeing Board, we have postponed the 10 year strategies item on Executive. This is to provide sufficient time for the strategies to be reviewed prior to commencing to Executive for approval of the Climate Change Strategy and endorsement of the Health and Wellbeing Strategy.

**Wards Affected:** All Wards

**Report Writer:** Claire Foale                      **Deadline for Report:** 10/11/22  
**Lead Member:** Executive Leader (incorporating Policy, Strategy and Partnerships)  
**Lead Director:** Director of Governance  
**Contact Details:** Claire Foale, Assistant Director of Policy and Strategy

claire.foale@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular                      **Reason Key:** It is significant in terms of monitoring required                      its effect on communities

### Making Representations:

**Process:** The 10 Year Strategies were developed over a period of 18 months by speaking to residents, businesses, community groups and partners.  
The resident engagement plan for the strategies was approved at Executive on Thursday, 22 April 2021 (item 123).  
The Our Big Conversation attitudinal survey helped us understand what's important for the people who live, work and study in our city.  
Over 2,000 participants, including residents and businesses, took part to tell us about different aspects of living in the city, which helped inform our 10 Year Strategies.  
We helped shape the strategies and covered different aspects of climate change through a mixture of technical and industry roundtable meetings, focused stakeholder and partner discussions and through business groups, and health and wellbeing workshops.  
The York Big Question took place during winter 2021 to 2022, engaging residents and third sector groups in what good health and wellbeing looks like to them.  
Several key co-production projects have fed into the development of the Health and Wellbeing Strategy, such as the Community Mental Health Transformation Programme.  
In May 2022 the Health and Wellbeing Board members held a workshop to agree the outline contents, building on this engagement and on the statutory Joint Strategic Needs Assessment, recently refreshed by the Public Health Team.  
More targeted focus groups to explore strategic themes with target demographics took place throughout May and June 2022. These targeted groups invited participation from residents who did not engage in Our Big Conversation to make sure we had a

blend of perspectives shaping the strategies.

Residents, businesses and stakeholders were invited to review the draft 10 Year Strategies and tell us what they think about what it will be like to live in the city in 2032 through the Our Big Conversation: 10 Year Strategies Consultation.

Scrutiny Committees and decision sessions discussed different aspects of the strategies as they developed throughout the last 18 months, with joint Scrutiny Committees scheduled for July and September to consider the interdependencies between the strategies.

Consultation feedback will be shared with this report.

Consultees: Residents, businesses, stakeholders, health and care users

**Consultees:**

**Background Documents:** 10 Year Strategies

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

19/12/22

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 22/11/22

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** SEND Capital Plan, 2023-25

**Description:** Purpose of Report: The report will present proposals to use SEND capital to support projects to address the outcomes of the Inclusion Review. The Inclusion Review focused on the sufficiency of provision for children and young people with special educational needs and disabilities and the SEND Capital Plan identifies capital projects to improve the sufficiency of provision in the City of York.

Decision due date for Executive changed from 24/11/2022 to 22/11/2022. Reason: The date of Executive changed.

**Wards Affected:** All Wards

**Report Writer:** Maxine Squire      **Deadline for Report:** 14/11/22  
**Lead Member:** Executive Member for Children, Young People and Education  
**Lead Director:** Corporate Director of Children's and Education  
**Contact Details:** Maxine Squire, Assistant Director of Education  
Tel: 01904 553007  
maxine.squire@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made

as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:** The Inclusion Review involved a city-wide consultation in 2020 and a series of parent/carers and young people engagement events in 2021/22. Schools have been consulted through the York Schools and Academies Board and School Forum. The planning phase of capital projects will involve consultation with all stakeholders.

**Consultees:**

**Background Documents:** SEND Capital Plan, 2023-25

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 19/12/22



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 22/11/22

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Treasury Management and Prudential Indicators 2022/23 Mid-Year Review

**Description:** Purpose of Report: To provide Members with an update on the treasury management position. Members will be asked to note the issues and approve any adjustments as required to the prudential indicators or strategy.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 10/11/22

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Chief Finance Officer

**Contact Details:** Debbie Mitchell, Chief Finance Officer

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Treasury Management and Prudential Indicators 2022/23 Mid-Year Review

### Call-In

If this item is called-in, it will be considered by the      19/12/22  
Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 22/11/22

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Capital Programme 2022/23 Monitor 2

**Description:** Purpose of Report: To provide Members with an update on the capital programme. Members will be asked to note the issues, recommend to Full Council any changes as appropriate.

**Wards Affected:** All Wards

**Report Writer:** Emma Audrain      **Deadline for Report:** 10/11/22  
**Lead Member:** Executive Member for Finance and Performance  
**Lead Director:** Chief Finance Officer  
**Contact Details:** Emma Audrain, Accountant - Customer & Business Support Services

emma.audrain@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Capital Programme 2022/23 Monitor 2

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 19/12/22

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 22/11/22

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Finance & Performance 2022/23 Monitor 2

**Description:** Purpose of Report: To present details of the overall finance and performance position. Members will be asked to note the report.

**Wards Affected:** All Wards

**Report Writer:** Ian Cunningham, Debbie Mitchell      **Deadline for Report:** 10/11/22

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Chief Finance Officer

**Contact Details:** Ian Cunningham, Debbie Mitchell, Chief Finance Officer

ian.cunningham@york.gov.uk, debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required      **Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Finance & performance 2022/23 Monitor 2

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 19/12/22

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 22/11/22

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Recommissioning of York Drugs and Alcohol Treatment and Recovery Service

**Description:** Purpose of Report: This report is to inform Executive that the current contract for the York Drugs and Alcohol service ends on 30th June 2022. It is the responsibility of the Local Authority to commission the service through the core public health grant. This report will outline the process and timelines for this recommissioning and seeks authorisation to approach the market for the tendering of the service.

**Wards Affected:** All Wards

**Report Writer:** Sharon Stoltz **Deadline for Report:** 10/11/22

**Lead Member:** Executive Member for Health and Adult Social Care

**Lead Director:** Director of Public Health

**Contact Details:** Sharon Stoltz, Director of Public Health

sharon.stoltz@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a

key decision e.g. the  
award of a contract.

**Making Representations:**

**Process:** Public Health DMT  
Executive member briefing meeting

**Consultees:**

**Background Documents:** Recommissioning of York Drugs and Alcohol Treatment  
and Recovery Service

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 19/12/22

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 22/11/22

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Occupational Health and Day One Absence Management Provision

**Description:** Purpose of Report: To seek permission to re-procure an Occupational Health and Day One Absence Management Service for the Council, key in ensuring employees are able to fulfil their duties safely with their health and wellbeing supported.

**Wards Affected:** All Wards

**Report Writer:** Kay Crabtree,  
Claire Waind

**Deadline for Report:** 10/11/22

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Chief Operating Officer

**Contact Details:** Claire Waind, HR Business Partner, Kay Crabtree, HR Manager (Performance and Change)

claire.waind@york.gov.uk, kay.crabtree@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a

decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Occupational Health and Day One Absence Management Provision

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

19/12/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Children, Young People and Education

**Meeting Date:** 10/01/23

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Admission Arrangements for the 2024/25 School Year

**Description:** Purpose of Report: This report seeks the Executive Member's approval for the City of York Council's coordinated schemes and admission policies for the 2024/25 school year. It also seeks approval of the proposed individual school published admission numbers (PANs) for the academic year beginning in September 2024. The report follows a period of 6 weeks of consultation.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Children, Young People and Education

**Lead Director:** Corporate Director of Children's and Education

**Contact Details:** Barbara Mands, Acting Deputy Head of Service & Policy & Planning Manager, Rachelle White, School Admissions Manager

barbara.mands@york.gov.uk, rachelle.white@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

Consultees:

Headteachers and governing bodies of all schools in the City of York area, admissions authorities other than CYC (Voluntary Aided and Academy schools), neighbouring admissions authorities, dioceses of the Church of England, and Roman Catholic churches. Also any parent/carers of children in the area who respond to consultation documents.

**Process:** The statutory requirement is for a six week consultation 3rd October to 13th November.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

23/01/23



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economy and Strategic Planning

**Meeting Date:** 24/01/23

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Quarterly Economic Update

**Description:** Purpose of Report: To update the Executive Member on key measures of the economy, emerging issues and achievements.

The Executive Member will be asked to note the content of the report.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Economy and Strategic Planning

**Lead Director:** Corporate Director of Place

**Contact Details:** Simon Brereton, Head of Economic Growth

simon.brereton@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Not Applicable.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

27/02/23